

On departure from The French House

Upstairs

Close shutters. Check windows and doors are secure. Draw curtains. Turn off all heating.

Ground floor

Close shutters in Lounge and Terrace Room. Check doors and windows are secure. Draw curtains in Rouge Boudoir. Check all heating off. Lock back door and pull curtain across.

Apartment

Check doors locked and windows are secure. Close curtains. Turn off all heating.

Games room

Check doors are secure. Close curtains. Turn off all heating. Make sure TV/video system all turned off.

Office room

Check doors are locked and draw curtains. Turn heating off.

Terrace

Leave BBQ clean and covered. Make sure all recycling cleared.

Fuse board (bottom of stairs)

Turn off heaters/water heater via switches on fuse board at bottom of stairs to Games Room.

Remember to write in visitors book

Double lock front door

Thank you